

# PAT Annual Uniform Swap Shop

Dear Parents,

We will hold our annual Swap Shop on Friday May 18. The dates are listed, as well as the instructions for submitting your items for sale. Please note that we have tried to streamline the process, so the procedures have changed. Please follow the procedures carefully. We have also put this document and the tags on the website PAT page for your convenience.

**REMEMBER - this sale is CASH ONLY.**

What: Resale of Prep Uniforms Items: Should be in acceptable wearable condition

Dates:

**Uniform Collection:** Sr. High Foyer

Tuesday May 15<sup>th</sup> 5:30 - 6:30pm,

Wednesday May 16<sup>th</sup> 7:30am – 1pm,

**Sale: CASH ONLY** Friday May 18<sup>th</sup> 2:00 – 5:30pm Manning Center

**Sellers Uniform/\$ Pickup :** Sr. High Foyer

Monday May 21 8:00 – 9am

Procedures:

1. Tag each individual item using a staple or safety pin. Each tag should list the description, the price of the item being sold, the size, and any alterations made. (see next page for tags). Items must only be priced in increments of \$5!! Price your items at an amount that you think they will sell.
2. Record on a business size envelope the following: Each item description, size, price. Also put on the upper left corner, your name and your email address. (see envelope example below). This envelope should be stapled to the front of a large brown paper bag that contains all of your items to be sold.

<u>Item Description</u>	<u>Size</u>	<u>Price</u>	<u>Your Name</u>
Ladies Blouse	28	\$5	<u>Your email address</u>
Blue Skort	8	\$10	
Mens Khaki Pants	32	\$15	
Plaid Skirt	8	\$10	

3. Drop off your bag to the Sr. High Foyer during the uniform collection time.
4. At the end of the sale, we will deposit money and tags and/or unsold clothes back into your family's bag. You **MUST** pick up your money/clothes on the sellers uniform/\$ pick-up morning. We have nowhere to store the items.

Questions or to volunteer to help: Call Sandra Dewey 601-366-3142 or dadewey@aol.com